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ARCHITECTS AND DESIGN CONSULTANTS ADDENDUM

1. Please provide gross Fees/Turnover, including gross fees paid to sub-contractors.

Location	Previous 12 months	Last 12 months	Next 12 months
New Zealand	\$	\$	\$
Excluding USA/Canada)	\$	\$	\$
Including USA/Canada)	\$	\$	\$
Total	\$	\$	\$

2. Please confirm, % of total gross fees/income by activity, undertaken in the last 12 months;

Disciplines	%	Disciplines	%
Architecture		Project/Construction Management	
Landscape Architecture		Project Co-Ordination / Contract Administration	
Project Management (architectural)		Civil Engineering	
Drafting		Structural Engineering	
Interior Design – structural		Heating/Ventilation/Air-Conditioning	
Interior Design – non-structural		Electrical Engineering	
Drafting		Mechanical Engineering	
Interior Design – structural		Chemical/Petrochem Engineering	
Interior Design – non-structural		Nuclear Engineering	
Town Planning		Geotechnical Engineering	
Feasibility Studies / Expert Witness		Process Engineering (inc SCADA/PLC)	
Quantity Surveying		Mining Engineering	
Land Surveying		Marine Surveying	
Development Management		Total	

3. Does the Insured subcontract out any of their Professional Services/Activities?

No ☐ Yes ☐ If Yes,

a.Please confirm the percentage of fees/turnover paid to subcontractors in the last 12 months?

%

b.Provide full details of the Professional Services Subcontracted.

c. Confirm that all subcontractors carry Professional Indemnity insurance?

No ☐ Yes ☐

4. Please confirm % of activities undertaken in the last 12 months, below'

	New Zealand	USA/Canada	Elsewhere	Total
Individual Dwellings				
Low Rise Buildings				
High Rise Buildings (between 4 & 10 floors)				
High Rise Buildings (above 10 floors)				
Schools, Hospitals, Municipal				
Retail Shops, Flats, Townhouses				
Modular and Industrial Buildings				
Feasibility Studies, Reports				
Town Planning				
Domestic Surveying (pre purchase building inspections)				
Industrial and Commercial Surveys/ Inspections				
Swimming Pools, Dams				
Bridges, Tunnels, Harbours, Jetties				
Roads				
Mechanical Plant, Bulk Handling				
Silos				
Mines				
Foundations, Underpinning				
Sewerage, Water Systems (Housing)				

Sewerage, Water Systems (Other)				
Environmental Appraisals, Assessments, Audits				
Waste Disposal, Treatment				
Oil & Gas Pipelines				
Other (specify)				
Total	%	%	%	%

5. Does or has the proposer undertaken any contract which involves responsibility for:

- a. Manufacture, construction, erection or installation? No ☐ Yes ☐
- b. Supply materials, plant, goods or equipment? No ☐ Yes ☐
- c. Provision of software? No ☐ Yes ☐

If yes to any, please provide details:

6. Please provide us

- i. the 3 largest Projects/Contracts in the last 5 years (including current).

Client Name	Start Date	Completion Date
1.		
2.		
3.		

- ii. Project/Contract Specifics of the aforementioned.

Project /Contract Type	Project/Contract Value	Scope of Services Provided
1.	\$	
2.	\$	
3.	\$	

7. What was the proposer's largest fee earned from one client and the average fee per client in the last year?

Largest		Average	
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DECLARATION

Please Note: Signing the Declaration does not bind either the proposed Insured or the Insurer to execute this or any insurance whatsoever.

Signed	
Name of Partner(s) or Director (s)	
On behalf of	

